

Case ID no.:



The Petty Debts Court  
CLAIM SUMMARY

DEFENDANT: .....

Contact number: .....

PLAINTIFF: .....

Contact number: .....

Actioning the Defendant to pay the sum of £ ..... which the Plaintiff claims to be in respect of:

.....  
.....  
.....  
.....  
.....

together with interest (if applicable) and costs.

The summons in these proceedings to appear in the Petty Debts Court on Wednesday, the ..... day of

..... was posted by me in a letter addressed to the Defendant at:

.....  
.....

on the ..... 2017.

(Signed) ..... Greffier